

Kandra Schmidtberger

she/her

Enthusiastic and hands-on technical leader with over 20 years of experience overseeing the strategic direction of desktop and application engineering teams and the implementation of enterprise applications.

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EXPERIENCE

Willkie Farr & Gallagher LLP - New York, NY *Director, Enterprise Platforms*

JULY 2012 - PRESENT

- Act as leader for all enterprise application platforms and guide global C-suite executives and business partners through large complex initiatives, including mobile and desktop application development and technology innovation, socializing support models and processes, establishing governance mechanisms, and improving technology adoption.
- Responsible for six core IT department teams composed of 30 engineers and analysts covering core technology stacks including:
 - o End User Computing
 - o Application Development
 - o UI/UX Development
 - o Solutions Delivery
 - o Application and Data Architecture
 - o Desktop & Collaboration Technology
- Develop the vision and roadmap for applications and infrastructure including the virtual desktop environment (Citrix XenDesktop and XenApp) utilized by 1700+ global users with an annual budget of 6 million USD.
- Core applications include iManage document management platform housing 75+ million documents, Microsoft Office suite of applications including Office 2016, O365, SharePoint on-prem and online, Microsoft Teams, custom .Net applications and financial dashboards, native mobile app development, Tableau data visualization and analytics, desktop and mobile productivity apps, and all business applications including practice-specific software such as AI corporate due diligence tool.
- Oversee all desktop computing and telecom equipment and conference room collaboration hardware including Cisco room collaboration technologies and Neat Board devices.
- Project management and oversight on large IT initiatives, including new office openings in 2018, 2019, 2020, and 2021, and onsite upgrade of desktop computing environment in all global offices.
- Guide the creation of processes, procedures, and documentation necessary to operate efficiently in an ever-changing environment.
- HR responsibilities include recruiting, mentoring, and developing a team of engineers by understanding their personal growth opportunities and opportunities for mentorship to help them succeed.

SKILLS

In-depth understanding of desktop computer operating systems, mobile web application development, cyber security and network principles, database design and analysis.

Strong interpersonal, communication, and leadership skills; ability to think critically, analyze digital data, and solve complex problems.

Excellent analytical and problem-solving skills; ability to manage multifunctional teams and large scale projects.

Experience advising executives and business owners on industry standards and innovative technology solutions.

Contract negotiation and vendor relationship management; budget management.

EDUCATION

Hunter College - New York, NY *M.A. English Literature*

SEPT 2006 - JUNE 2008

Coursework and final exams completed, pending submission of thesis.

University of Kansas - Lawrence, KS *B.A. English*

JUNE 1999 - DECEMBER 2000

Benedictine College - Atchison, KS *B.A. French*

AUGUST 1999 - MAY 1999

LANGUAGES

English (native), French (basic)

Dewey & LeBoeuf LLP – New York, NY

IT Project Manager: Global Technology Upgrade

MAY 2011 - JUNE 2012

- IT Project Manager for global technology upgrade, which included migration of 4500+ desktop computers to Windows 7 OS, implementation of Autonomy FileSite, Microsoft Office 2010 upgrade, plus upgrade of other core firm applications.
- Worked with technical lead to establish scope of technology upgrade, including design of project timelines, including all iterative testing, pilot rollouts, and change management.
- Managed team of 40+ technical engineers across U.S. and international offices.
- Directed the coordination of all implementation tasks involving third party vendors as well as provided consultation to engineers on system implementation.
- Built credibility, established rapport, and maintained communication with stakeholders at multiple levels, including external vendors contracted to work on the project.
- Presented weekly reports on the current project tasks and outstanding issues, client issues, change requests, and future phase scope and timeline.

Applied Technology & Applications Development Manager

FEBRUARY 2006 - JUNE 2012

- Collaborated and consulted with legal and administrative departments to analyze and evaluate business processes, existing systems, and applications and to develop strategic technology plans for functional departments and design specifications for IT application solutions.
- Coordination (supervision and management) of all activities related to the development, and implementation of custom ASP.Net applications.
- Innovative applications included HR employee lifecycle workflow; legal experience and deals database; Blackberry mobile telephone directory; attorney time allocation tracking; and expense requisition processing.
- Responsible for gathering and documenting business requirements; performing analysis and documenting functional specifications; and leading large cross-functional technical and business teams.
- Managed cross-functional teams and all phases of software development life cycle; created project plans and schedules, reviewed and developed technical requirements documentation, and ensured that projects were completed on time and in accordance with technical designs and requirements.

HRIS Specialist

FEBRUARY 2001 - JANUARY 2006

- HR project leader for global implementation of web-based performance evaluation system; responsible for ongoing maintenance and configuration, including support for attorney and staff performance review process.
- Liaised with the IT department to manage and monitor HR projects and system implementation.
- Created and maintained standard and ad hoc reports using Cognos Impromptu.
- HR project leader on initiative to design a new electronic workflow system for maintenance of employee data and change requests.

The Boys and Girls Club of Cordley – Lawrence, KS

Program Director

MAY 1999 - DECEMBER 2000

- Supervised and managed 9 staff members and 5 volunteers for elementary before and after school enrichment programs for 90+ students.
- Developed, maintained, and scheduled curriculum and programs for the first on-site charter site for the Boys and Girls Club of Lawrence.
- Created public relations materials, marketing letters, and special publications for school and community.
- Monitored and maintained daily and monthly program records and budget..
- Worked closely with community organizations and parents for fundraising and event coordinating.